



Board Meeting

August 10, 2020

11:00 am to 12:30 pm

Virtual Zoom meeting

- 1) Call to Order and formal welcome
Jeffrey welcomed everyone and thanked them for being able to attend the meeting today.
- 2) Roll Call—All members were present with the exception of Past President Mike Olson; In addition, Jim Olk and Lauren Grossman
- 3) Presidents opening remarks / Board Member updates
- 4) Approval of Agenda; no modifications needed
- 5) Financial Report—Vice President King provided the updated budget, which shows a severe deficit for the past year, due to cancelled events, and some moneys that have been spent in anticipation of those events, without corresponding revenues. Because of future unknowns for when we can meet together again, we need to be mindful of spending and look for new sources of revenue. There was discussion about virtual training and its potential. Discussion regarding labeling of Brownsville and Lubbock, which will transition to Lubbock in future years. Discussion about the account codes that correspond with each of the training series; solution to place footnotes to delineate between trainings.
- 6) Discuss proposed 2020-2021 BOAT annual budget—Izzy made a motion, seconded by Paul Johnson to accept the budget as brought forward from FY 2019-2020; All voted in favor. During the meeting, Lauren forwarded an updated copy of the spreadsheet to the Board.
- 7) BPI discussion—Jim Olk discussed training and having to make modifications to our existing processes.
 - a. Future virtual BPI training opportunities - online education & live streaming; the cost to creating a recorded virtual class is around \$6000; all initial revenues will go to cover the cost; after the cost is covered, revenues will be split, with a small portion going to the instructor and the rest coming to BOAT. Charles Clawson had a connection with the University of Utah, who will charge \$2.50 per participant to monitor the class. The initial intent is to produce 4 classes, then add more classes as those pay for themselves.
 - b. Virtual Austin BPI—Selso, Charles, Jim & Jeffrey sat down and discussed Austin's request to move everything to virtual training; the current thinking is to have the instructors come in, work in a smaller room, then broadcast back to Austin's participants. The system will be using Microsoft Teams,

as that is the tool that the City of Austin uses. This will leave it open for anyone to attend as they wish, but Austin can stream to all of their attendees. Lauren offered the disposable masks and BOAT-logoed hand sanitizer purchased for the annual conference for use at the Austin BPI for any physical attendees.

- c. BPI-ICC potential partnership for virtual training—Jim, Selso, Charles and Jeffrey met virtually with Kelly Sadler and Liz from ICC to discuss potential partnership. The discussion reached no conclusions and recognized that both ICC and BOAT are seeking the revenues; future discussions may be held, The current model is a contract for ICC to register attendees; that contract has expired and may or may not be renewed. President Widmer mentioned that the primary reason to have this item on the agenda was so that the full Board would be aware of what discussions have been going on, and how we can look for new partnership opportunities in the future. We are in the beginning stages of creating our own videos, which ICC has been doing for some time. Izzy Rivera offered that he serves on the board of IAEL and they have been going through the same issues. He offered to connect the BOAT Board to the IAEL Board to talk about sharing opportunities.
- 8) Disaster Response Program updates
- a. CalOES Train the Trainer—Jim and Jeffrey attended the Train the Trainer class in California; There are opportunities to reach out to other organizations for partnering with training on disaster training, including the architects' group, the structural engineering group and the homebuilders' organizations. If we expand to the builders, that should create a new revenue stream, as we would need to charge for the classes. It appears the architect and engineer groups pay for those classes, so their members are used to paying. It may make sense not to charge inspectors, but builders, architects, and engineers expect it.
 - b. NCTCOG Work Group and grant efforts—The Department of Homeland Security provides funding to NCTCOG and other COG's to address safety issues. There may be opportunities to create a workgroup and submit a plan to submit to REPAC for some of those funds. The model would be ideal with NCTCOG first, then look to other COG's within the state. Jim discussed what the makeup of the workgroup would need to look like.
- 9) Career Development Program update (Texas Workforce Commission)—VanTran has worked hard, along with Selso, Jeffrey, Shirley and Brett to partner with the TWC. This started initially with the Department of Labor, then with the Veterans' Commission before moving to the TWC but have been looking for a way to connect with students that could be moving into careers in code enforcement. It has been somewhat difficult to consistently connect with the TWC contact. President Widmer offered that the group would bring information back to the entire Board as more information becomes available.
- 10) Other Business / Next Meeting – During Wednesday's meeting, we just need 5% of the voting members present, and it looks like there are 37 noted attendees so far. There will be elections and awards given. There will be instructions for attendees due to this being the first virtual business meeting.

Discussion involved some logistics for the Business Meeting on Wednesday. President Widmer mentioned adding a quick mention of virtual training to the agenda for Wednesday's meeting. Vice President King agreed to take minutes of Wednesday's meeting.

- 11) Adjournment—the meeting was adjourned at 1:17 p.m.

Annual Business Meeting

August 12, 2020

12:00 pm to 1:00 pm

Virtual Zoom meeting

- 1) Call to Order and formal welcome was made by President Widmer at 12:02 p.m.
- 2) Roll Call and establishment of a quorum
 - a. Vice President King noted that all Board members except Past President Mike Olson were present, noted the number attendees and stated that based on the BOAT By-Laws and using registrations for this meeting to qualify the voting members present, a quorum was established.
- 3) Presidents opening remarks
 - a. President Widmer thanked everyone for attending the first virtual business meeting of the chapter. He apologized for the inability to meet in Georgetown, but was thankful for the platform by which we could meet. President Widmer described the agenda in preparation for the meeting.
- 4) Financial Report
 - a. Vice President King presented the numbers from the budget, noting a beginning net asset balance of \$263,919.18, and an ending net asset balance of \$159,562.86. Because of the cancellation of the North Texas BPI and the annual conference, there are some monies that have been spent this year on deposits, etc. that will be applied to events in future years. President Widmer followed up with some comments regarding how as an organization we will switch some gears in our training methodology to offer online options and more regional training.
- 5) Future BPI training opportunities – President Widmer noted that online education & live streaming will both be offered; in fact the registration for the first virtual training went online today. President Widmer asked Past President Jim Olk to provide a short update on what training will be available online. President Widmer mentioned the partnership with the University of Utah, who will be monitoring the classes and providing the completion certificates for CEU's. He stated that we believe this will be a complement to the BPI's, and not a replacement.

6) Presentation of awards and scholarships

- a. Award Committee Chairman Virgil Gonzalez announced the winners of the following Awards:
 - i. 2020 Administrative Professional of the Year to Monica Salgado-Gutierrez, Staff Assistant with the City of Irving
 - ii. 2020 Code Professional of the Year to Kevin Martin, Code Compliance Manager with the City of Anna
 - iii. 2020 Excellence in Code Enforcement to the City of Irving
 - iv. 2020 Public Official of the Year to Philip Sanders, Assistant City Manager with the City of Irving
 - v. 2020 Building Official of the Year (Jim Whatley Award) to Wayne Snell, Building Official for the City of Irving
- b. Scholarships:
 - i. Reagan King
 - ii. Courtney McDonald
 - iii. Alejandra Gonzalez

7) Annual elections

- a. Selso Mata, Past President, announced the results of the Nominating Committee's interviews on behalf of committee chair Mike Olson, and made the following recommendations:
 - i. President: Jeffrey Widmer, City of Rockwall, for an additional one-year term, a vote was held and it was in favor of re-election.
 - ii. Vice-President: Brett King, City of Carrollton, for an additional one-year term, a vote was held and it was in favor of re-election
 - iii. Secretary: Michael Beard, City of Harker Heights, for a one-year term, a vote was held and it was in favor of election
 - iv. Director At Large, 2 year term: Virgil Gonzalez a vote was held and it was in favor of re-election
 - v. Director At Large, 2-year term: Oscar Pedragon; a vote was held and it was in favor of election
 - vi. TML Representative: Selso Mata for a two-year term; a vote was held and it was in favor of election

8) Installation of new Board members

- a. Shirley Ellis, ICC Board member and BOAT member, installed the new and returning officers. President Widmer thanked all who applied for positions and assured those that were not elected to the Board that there would be many opportunities to serve on committees and that they will be hearing from someone soon

9) Other Business

- a. ICC Board Member Shirley Ellis shared that the 2021 I-Codes are being published and pre-orders are being taken. There are also appeals hearing on B Group codes; a schedule and details are available on ICC's website at iccsafe.org.

- b. Wayne Snell thanked the Board and the organization for the Building Official of the Year award.
 - c. Kelly Sadler, ICC Governmental Services Representative congratulated the new Board members, mentioned the second ICC Pulse survey sent out regarding methodologies being used to address the COVID-19 pandemic, and how we and the organization can move forward and provide support. Kelly offered her support in whatever way possible.
 - d. Gail Lux wanted to remind everyone of upcoming elections and legislative sessions. He mentioned that the plumbing industry will be under great scrutiny, and mentioned the deadline of the end of the legislative session to establish a regulation process for plumbing, as the State Plumbing Board and all associated regulations will expire as sunsetted during the last legislative session.
- 10) Adjournment
- 11) President Widmer thanked everyone for attending and adjourned the meeting at 12:40 p.m.

CONFERENCE PLANNING FOR 2021 AND BUSINESS MEETING

December 9, 2020

2:30 – 4:30 pm

Virtual Zoom meeting

Present: Jeffrey Widmer, Brett King, Michael Beard, Paul Johnson, Kevin Robinson, Oscar Pedregon, Virgil Gonzalez, Selso Mata, Michael Olson, Izzy Rivera (late in) and Lauren Grossman.

1. Jeffrey Called meeting to order at 2:37 PM.
2. Brett called roll and established a quorum Roll.
3. Jeffrey gave a short summary of the agenda and what was needed to be completed during this meeting.
4. Michael Beard gave the Financial Report. Report was from August 2020 to October 2020. Having a beginning balance of \$172,012.86 and an ending balance of \$137,035.75. A total loss of \$34,977.11.

5. Discussion of Central Texas BPI and Houston BPI. Jeffrey stated that last report had Central Texas BPI as very successful. Discussion on how to improve during Houston BPI. Jeffrey spoke about changing the online platform from “teams” to “zoom” for Houston BPI, to see if it works better. There was discussion on e-learning classes. Jeffrey spoke about the break-even number for that. There was also discussion about Anthony Majors involvement in making a new Code Enforcement e-class. Some discussion on the possibility of not sending an instructor to the El Paso training. Oscar and Mike O. both agreed that it was important that this training be in-person. All agreed

6. Discussion for Conference planning-Denton-2021 Georgetown-2022
 - a. Discussion about using the existing schedule that was intended for the Georgetown conference that was cancelled. All agree to use it. Some discussion about changing the dates to be consistent with past conferences.
 - b. Virgil brought up the fact that this is a legislative year and a legislative update class should be included. All agreed and changes were made to the schedule to accommodate a time slot long enough for that class. Jeffrey asked Selso to take lead on the legislative updates.
 - c. Discussion on whether to hold golf tournament. All agreed that the tournament was a good idea. Brett and Selso will be heading the Golf tourney.
 - d. Discussion was made on the idea of bingo. All were in agreement that due to the requirements of the Texas Lotto commission the bingo event would be changed back to casino night. Lauren will open up a sponsor slot to pay for the casino night.
 - e. Discussion on changing the bowling event to the speedway.
 - f. Discussion on the 2021 website Logo. All agreed to use the same as last year.

7. Other Business
 - a. Jeffrey and Selso gave an Update on the Military families Career Path. Jeffrey and Selso have been working with Van Tran with BV and have been involving Shirley Ellis in order to bring in ICC. There has been little progress.

- b. Paul, Mike O and Mike B. spoke about the meeting with the training center for active and retired military in Killeen. Mike B, Mike O. and Paul will start this back up. Paul stated he would reach out to his contact, and the Board agreed to pursue development of this program versus the military families career path program.
 - c. Selso gave an update on some of the Legislative Bills:
 - d. HB 636-TSBPE-Continues the State board and allows online testing.
 - e. HB 233-Materials Bill-Amending to add would not apply to City's with less the 25K population.
 - f. HB67-Swimming pools-Home owners associations (Removing power)
 - g. HB429-Coverage to damage due to fire and windstorm and hail. Adding tornado/fire
 - h. HB738-Adoption for the state to adopt the 2012 International Residential Code (2012 IRC)
8. Meeting adjournment 4:32 p.m.