



**Building Officials Association of Texas
Board of Directors Meeting Minutes**

**August 2, 2016
1 PM – 4 PM
Marriott – Sugar Land, TX**

Presiding: Selso Mata, President

Board Members Present: Mike Olson, Penny Peterson, Jeffery Widmer, Mike Collier, Keith Smith, Lawrence Crow, Scott McDonald, Lauren Grossman, TML

Meeting opened at 1:10 PM
Secretary verified that Quorum has been met

- 1) President Opening Remarks: Selso welcomed everyone and asked for Board member updates within each city.
- 2) Approval of the Minutes: Scott made the motion to approve the Arlington, 5/24/16, minutes. Mo seconded. All approved.
- 3) Financial Report: Mike Olson reported that the financial ending in May had a beginning balance of \$164,484. and an ending balance of \$103,058. Lawrence also reported that when the check is sent from the Arlington BPI, there will be approximately \$170,000 added. This would include the expenses, reserves, and profit. This would make our ending balance approximately \$273,000. The reserve should be slightly over \$130,000. Scott lead discussion of what should be paid for by the Board for the Board members.
- 4) Board Duties: Selso stated that website updates, the newsletter, and committees are duties of the Board. Selso encouraged everyone to have more participation, ask for help from others within our membership. This is also a way to mentor newer members.
- 5) Promotion & Membership: Mo reported that he and Jim Olk have been speaking about disaster response at Floodplain Management conferences and Public Works forums. This in turn has promoted BOAT to more officials throughout the State. It also shows active efforts of BOAT. Selso and Scott encouraged members to call and email cities. Lawrence stated that new participation is because each member has contacted another. Educate the leadership about the importance of BOAT.



**Building Officials Association of Texas
Open Membership Meeting Minutes**

**August 4, 2016
4:15 PM – 5:00 PM
Marriott – Sugar Land, TX**

Presiding: Selso Mata, President

Board Members Present: Mike Olson, Penny Peterson, Jeffery Widmer, Mike Collier, Keith Smith, Lawrence Crow. Scott McDonald and Kurt Kasson absent.

Meeting opened at 4:15 PM
Secretary verified that Quorum has been met

- 1) President Opening Remarks: Selso welcomed everyone that has come for the Sugar Land conference. This year's conference has been well attended and great training opportunities.
- 2) Approval of the Minutes: Jim Olk made the motion to approve the Arlington, 5/24/16, Open Business Meeting minutes. Izzy Rivera seconded. All approved.
- 3) Financial Report: Mike Olson reported that the financial ending in May had a beginning balance of \$164,484. and an ending balance of \$103,058. Selso also reported that our financials will be on our BOAT website.
- 4) Committee Reports:
Education Committee: Mike Olson reported that the conference has centered around the Building Official and Code Enforcement. It appears that this is the focus that the membership would like to maintain.

Awards Committee: Keith Smith reported that 4 Student scholarships are to be awarded at the conference banquet. Building Official of the Year; Code Official of the Year; Staff Member of the Year; and Building Official Hall of Fame will also be awarded.

Legislative Committee: Jim Olk reported that this is an off year for the Legislature. Next year will be active. The subject of condemnations, dangerous buildings will be prevalent. There will also be a bill forthcoming to protect disaster responders. Jim asked for those that wish to participate with disaster response to make sure that he has your email address.



Meeting Minutes for Cracker Barrel Discussion
BOAT Conference Sugarland, Tx.
August 5, 2016

Boat President Selso Mata opened the discussion at 8:15 am thanking all attendees at the conference, stating that the Board was interested in their feedback on the conference and specifically, their opinions on the education that was offered. He also asked if attendees thought the time allotted for the educational element was the right amount. Several attendees responded to the question, stating they believed that the conference duration and amount of training were satisfactory.

Mike Olson stated that the Board is planning to have two tracks next year in Rockwall with one for building official education and the other dedicated to the field of code enforcement. Mike said his opinion is, the Board should focus conference education on the Building official and Assistant Building Official or Supervisor type classes and then promote all other staff receiving their education at the BPI's.

Izzy Rivera commented that he doesn't want the annual conference turn into a mini BPI.

Paul Johnson spoke, saying he really liked the food being served in the same space as the vendor booths and that it gave the vendors more time to interact with the attendees. Sean Smith also commented that he liked the having the vendors stamp the cards. Sean said that helped bring more people to their booths.

Paul Johnson suggested having an activity after the banquet dinner, so attendees could spend more time networking together.

Van Tran stated that he believes the Board should engage with local ICC chapter officers, in discussions about future conferences and to seek their input and suggestions.

Bahman Yazdani from Energy Systems Laboratory commented that the A&M Chancellor would be open to possibly developing a construction science major with building codes etc. as a possible minor.

Shirley Ellis suggested we invite and host students from local universities for a college intern day, providing scholarships for the attendance.

Cheryl McClain thought the Permit Tech tract was great and said the tract brought out how difficult the Permit Tech test is. Cindy Lewis stated that ICC was going to re-evaluate the test. Mike Olson suggested that it would be exciting to have another Permit Tech tract at Rockwall with the test available at the end of the conference.

Selso stated that work has begun on the planning for next year's conference and that comments that have been offered will be given consideration by the board.

Selso thanked everyone again for attending the conference.

Discussion adjourned at 9:00 am.

Submitted by Jeffrey Widmer, CBO BOAT Secretary

Membership and Sponsorship Committee: Mike Olson reported that more members are needed. Asked the members to reach out to other jurisdictions to help develop the membership. Sean Smith stated that this conference was one of the best for sponsors. Please continue to welcome new sponsors/vendors.

Code Committee: Selso urged members to attend the upcoming ICC conference in Kansas City. Also, to participate in the CDP Access for early voting on code issues. There are Code Scholarships available for those needing help to attend the ICC conference.

Nominating Committee: Lawrence Crow reported that Izzy Rivera, Willie Stevenson, Teresa Adrian were the committee members. They worked through many applicants for the open positions on the BOAT board.

5) Election of Officers: Lawrence Crow announced the results of nominations for Board positions as follows: President: Selso Mata; Vice-President: Mike Olson; Secretary: Jeffery Widmer; Director at Large: Glen Barnhill; Director at Large: Keith Smith; Director at Large: Brett King; Associate Director at Large: Sean Smith; TML Board Representative: Scott McDonald. A call for any other nominations resulted in none. All approved. . Jay Elbettar, ICC Board Secretary, will perform the swearing in of Board Officers at the banquet this evening.

6) Resolutions: The following resolutions were awarded for Building Official retired: David Sartor, City of Abilene; Larry Holms, City of Dallas; Jerry Edmond, City of Amarillo. Resolution for Rick Herzberger, City of McKinney, for obtaining IAS Accreditation. Motion to approve presented by Jim Olk. Second by Shirley Ellis. All approved.

7) Other Business: Jay Elbettar, ICC Board Secretary, reported ICC doing well. Possible new initiative to help promote the Building Official. There are 6 ICC Board openings and would like to see more equal distribution of Board members from across the country. Voting access for the Kansas City conference to begin September 19, 2016.

Shirley Ellis reported that she will be running for an ICC Board seat.

Gary Lamply, Nat'l Home Builders Association, announced there is help for Building Officials wishing to go to the ICC Conference in Kansas City. Visit their website for more details.

Jim Olk reported that when the disaster response began, there were only 4 responders, today there are 70. The goal is to have 300 responders throughout the State. Heartfelt thanks to all responders and getting the first response trailer underway.

Banquet announcement for 6:00 – 8:00 PM this evening.

Meeting adjourn 5:00 PM.

Submitted by Jeffrey Widmer, CBO BOAT Secretary

- 6) Legislative Report: Scott reported that this is an off year for the Legislature. Next year will be active. The subject of condemnations, dangerous buildings will be prevalent.
- 7) Disaster Response Report: Selso reported that the BOAT disaster trailer is onsite. Mo encouraged everyone to see the trailer. The interior core has been completed, storage compartments, future heat & a/c unit provided for. Talk to vendors about supplies. Selso reported that approximately \$6700.00 is available from the Texas Builders Assoc. and Home Builders Assoc. to buy another trailer. Mo re-iterated about getting the trailer exposure. Lauren asked if BOAT is still asking for volunteers for help with disaster response. Selso responded that the goal is to have volunteers all over the State to respond in their affected areas.
- 8) Awards Committee: Keith reported that 4 Student scholarships are to be awarded at the conference banquet. Building Official of the Year; Code Official of the Year; Staff Member of the Year; and Building Official Hall of Fame will also be awarded. The Hall of Fame trophy will be a traveling trophy as each new recipient is awarded.
- 9) Education: Mo discussed each training class to be presented at the conference. Also discussed TDLR taking over Code Enforcement administration. Lawrence reported that CEAT is having difficulties and ACE is gaining force as a code enforcement membership. Scott reported that CEAT was the only provider for continuing education. Teresa Adrian may be the best to take lead with changes to come.
- 10) Nominating Committee & Elections: Lawrence will conduct interviews for open Board positions for Secretary and 2 Director at Large. Jim Olk will organize the elections. Jay Elbettar, ICC Board Secretary, will perform the swearing in of Board Officers at the banquet.
- 11) 2017 / 2018 Conferences: 2017 – Rockwall. Hilton Dallas-Rockwall Lakefront on Lake Ray Hubbard. Possible entertainment, Shenaniganz and sunset lake cruise. 2018 – Amarillo. Hilton Garden Inn. Possible entertainment, Palo Duro Canyon.
- 12) Trade Shows & Banners: Still in progress. Monies approved \$2000.00 for new banners. Scott to take the lead in getting this done.
- 13) ICC Conference Kansas City: Selso discussed BOAT Board to endorse a candidate for an open ICC Board position. The Board discussed possible challenges to support Shirley Ellis for ICC Board.
- 14) Other Business: In addition to disaster response, Scott proposed the Swimming Pool code, due to unnecessary deaths, and roofing inspections, due to workmanship, for the Board to support and promote.
- 15) Next Meetings: Austin BPI, October; Brownsville BPI, November; **Houston BPI & Board meeting, February**; Arlington BPI & Board meeting, May.

Meeting adjourned at 4:00 PM.

Submitted by Jeffrey Widmer, CBO BOAT Secretary